

**NOTICE OF SPECIAL MEETING  
PIONEER HILLS METROPOLITAN DISTRICT**

NOTICE IS HEREBY GIVEN that a special meeting of the Board of Directors of Pioneer Hills Metropolitan District, Arapahoe County, Colorado, has been scheduled for, Wednesday, February 3<sup>rd</sup>, at 5:00 p.m. At such meeting, the Board shall conduct the regular business of the District and any other business which may come before the Board. All meetings are open to the public. The Board reserves the right to adjourn to an executive session to discuss items allowed under C.R.S. 24-6-402(4).

Due to the State of Emergency declared by Governor Polis and the threat to health and safety posed by the COVID-19 pandemic, this meeting is being held via Zoom and teleconference, and may be joined at 888-788-0099/Conference ID: 857 2389 1218/Passcode: 628789.

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expiration</u>
Vacant	President	May 2022
Doug Houston	Vice President	May 2022
Amanda Eno	Treasurer & Assistant Secretary	May 2023
Erin Kerr	Secretary	May 2023
Vacant	Assistant Secretary	May 2022

<https://tinyurl.com/yy6k6f9b> (This link can be copied into your web browser)  
+1 888-788-0099/Conference ID: 857 2389 1218/Passcode: 628789

**I. ADMINISTRATIVE ITEMS**

- A. Call to Order.
- B. Declaration of Quorum/Director Qualifications/Disclosure of any potential Conflicts of Interest.
- C. Approval of Agenda.
- D. Approval of Minutes – December 2, 2020, Special Meeting Minutes.
- E. Public Comment. Limited to 3 minutes per individual.
- F. Acknowledgment of Resignation – Director Gayle Powell.
- G. Review Letters of Intent and Consider Appointment of interested candidates(s) to fill Board vacancies.
- H. Discuss Administering Oaths of Office.
- I. Election of Officers.

**II. LEGAL COUNSEL – REQUEST FOR INFORMATION**

- A. Review general counsel proposal packages.
- B. Interview general counsel candidates.

**III. DISTRICT MANAGEMENT ITEMS**

- A. Review 2020 Auditor Recommendations.
- B. Payables – 1<sup>st</sup> and 2<sup>nd</sup> Approver Confirmation.
- C. Review Website Hosting Agreement, URL options, and discuss content.
- D. Review Annual Administrative Matters Resolution
  - i) Discussion regarding meeting location for Regular Meetings.

**IV. OTHER MATTERS**

- A. Director Comments.

**V. EXECUTIVE SESSION**, Adjourn to Executive Session, pursuant to §24-6-402(4)(e), C.R.S., for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators regarding general legal counsel services engagement.

**VI. ADJOURNMENT**

Should an individual require accommodation in order to participate in the meeting, the District requests that the individual contact the District's office in advance of the public meeting to provide notice of the requested accommodation

PIONEER HILLS METROPOLITAN DISTRICT

By           /s/Elaina Cobb            
Administrator for the District